**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Saturday, April 27, 2019**

District Office Large Conference Room, 1310 North Hearne Avenue, Shreveport LA 71107

Called to Order: By Njeri Camara at 9:33am

Invocation: By Fletcher Carter Sewell

Pledge of Allegiance: Led by Njeri Camara

Welcome/Special Guest/Introductions: Susan Mogensen from Brown Dog Consulting welcomed.

Roll Call: George Sewell, Njeri Camara, Fletcher Carter, Gary Conlay, Ora Rice and Matthew Linn were present. Wanda Brock Marcelle Slaughter and Reece Middleton were excused. Bienville, Claiborne and Governor Appointee #2 have no board representative at this time. A quorum of 6 out of 9 present board members was confirmed by Ora Rice, Board Secretary. Doug Efferson, Executive Director, was present.

Approval of Agenda: Moved by Fletcher Carter, seconded by George Sewell, unanimously approved without any changes.

Approval of the Minutes for March 18, 2019: Moved by Matthew Linn, seconded by Fletcher Carter, unanimously approved without any changes.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on the Financial Conditions & Activities and Communication and Support to the Board which included strategic planning recommendations from the district’s strategic planning task force. George Sewell moved to accept the report, seconded by Matthew Linn, and unanimously approved without any policy changes.

Governance Process: Njeri Camara led a review of the Board Compliance Principles policy. Fletcher Carter moved to accept the policy without changes, Matthew Linn seconded, unanimously approved without any changes.

Board Business: Matthew Linn motioned that the Review of Stakeholder Survey Summary Report be tabled until the May board meeting, seconded by Fletcher Carter, and unanimously approved. Njeri Camara appointed Reece Middleton, Ora Rice, and Fletcher Carter to the Board Officer Nominating Committee with instructions to present their nominations at the May board meeting. Susan Mogensen from Brown Dog Consulting facilitated Board development utilizing her Policy Governance 101 training workbook, slide presentation, and interactive discussions until 3:15pm. The March Board Monitoring Summary Report was reviewed and accepted. The April Board Compliance Monitoring Tool was completed by all present board members. The next meeting date was agreed to be on Monday, May 20th at 5pm.

Announcements/Acknowledgements: None.

Adjournment: George Sewell moved to adjourn the meeting at 3:20pm, seconded by Fletcher Carter, and unanimously approved.

Minutes Prepared by Ora Rice, Board Secretary